

L-C Basketball Boosters - 2010 Tournament
Boys Grades 4/5/6 Volunteer Schedule
Jan 8 & 9, 2010

	Primary School 1	High School	Intermediate	
Fri				Fri
5:30	L-C Boys 4th - Nelson/Zeitler L-C Boys 3rd - Hanson	High School Boys Game	High School Boys Game	5:30
6:25				6:25
7:20				7:20
8:15				8:15

Sat	Primary School	High School	Intermediate	Sat
7:15	Varsity Girls - Kinnard (3 shifts of 4 people) L-C 5th Boys - Tekulve (All day between games) L-C 5th Boys - Reckelberg (All day between games)	L-C 8th Boys - Willems (3 shifts of 4 people) L-C 6th Boys - Kanz/Zeitler (All Day between games)	L-C Girls 3rd - Beyer Varsity Boys - Adams (2 shifts of 3 people + teardown?)	7:15
8:00				8:00
8:55				8:55
9:50				9:50
10:45				10:45
11:40				11:40
12:35				12:35
1:30				1:30
2:25				2:25
3:20				Teardown - last game ends at 4:15 (Need 6 People from 3:30 to 5PM) This crew can then go to Primary School
4:15	4:15			
5:10	5:10			
6:05	Teardown - last game ends at 6:00 (Need 6 People from 5:15 to 6:30) This can be the same crew as at Intermediate School	Teardown - last game ends at 6:00 (Need 6 People from 5:15 to 6:30)	6:05	
7:00			7:00	

<p>Coaches need to make sure all stations are staffed during their time period</p> <p>Concessions Site Manager 1 person Concessions 3-6 people Admissions 1 person Site Manager 1 person - most likely the coach Stock Runner 1 person</p> <p>Coaches are responsible for coordinating concession donations. Sheet will be provided Teams should donate concession on the weekend that they work. Score Tables are scheduled and will be staffed by high school players Referees are scheduled and will be staffed by WIAA refs Tournament director will do gym setup with help of site manager and first shift Concessions managers will do initial stocking of each school and concessions setup with the help of the first shift First Shift should be to school 45 minutes before 1st game for setup (4:30 on Friday, 7:15 AM on Saturday) Teardown shift should arrive 30 minutes before last game ends for teardown</p>	<p>Concessions Managers:</p> <p>Jodi Falk, Becky Cravillions, Kyle Liebeck, Lori LeGrave, Dawn Hanson</p> <p>Tournament Directors:</p> <p>Mike Kinnard, Cory Tekulve, Don Adams</p> <p>Cleanup Crews</p> <p>We need a team to volunteer for cleanup. 6 People should be sufficient from 3:30 to 6:30 Last shift at each school will also help with cleanup Drinks and non-perishables should be stored at Primary school Perishables can be divided and taken home by volunteers Unclaimed dishes, etc should be taken to high school</p>
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Team	Coach	Coach2	Contact	Phone	Email	Date	School	Timeslot
3G	Steve Beyer		Steve Beyer	866-1776	Steven.beyer@ferguson.com	1/9/2010	Intermediate	8AM to 3:30PM
3B	Dawn Hanson			493-2726	dhanson@luxcasco.k12.wi.us	1/8/2010	Primary	Friday evening
4G	Jeff Cravillion		Jeff Cravillion		jcravillion@centurytel.net	Girls Weekend		
4B	Eric Nelson	Jenny Zietler	Jenny Zietler	536-0655	ENelson@alghs.k12.wi.us jzeitler@stvgb.org	1/8/2010 1/9/2010	Primary High School	Friday evening 1/2 day on Saturday
5B	Greg Reckelberg		Greg Reckelberg		gsreckelberg@yahoo.com	1/9/2010	Primary	All day
5B	Cory Tekulve		Cory Tekulve	536-0212	cory024@centurytel.net	1/9/2010	Primary	All day
5G	L-C Boys 4th - Nelson/Zeitler L-C Boys 3rd - Hanson		Mike Liebeck	660-3916 845-5777	mliebeck@centurytel.net	Girls Weekend		
6B	Mark Kanz	Jenny Zietler	Mark Kanz	536-0655	jzeitler@stvgb.org kanzfamily@hotmail.com	1/9/2010	High School	All day
6G	Kevin Veaser	John Hanmann	John Hanmann Kyle Liebeck	837-2926	John.Hanmann@algomahardwoods.com kylemk@centurytel.net	Girls Weekend		
6G	Pat Zingler	Ross Tlachac	Pat Zingler Kyle Liebeck		pzingler@humana.com kylemk@centurytel.net	Girls Weekend		
7B	Doug Doell		Doug Doell		Cindy.Doell@eams.com			
7G	Cory Tekulve	Randy Warnke	Cory Tekulve	536-0212	cory024@centurytel.net			
8B	Lance Kirchman	Scott Willems	Scott Willems	676-0146 845-2254	swillems@centurytel.net	1/9/2010	High School	All Day
8G	Jim Kinnard		Jim Kinnard	304-1124	wiesnerm@centurytel.net			
FB	Rex Warnke		Jodi Falk Don Adams	609-1013 837-7575 255-4040	falksix@yahoo.com dadams004@centurytel.net			
FG	Brett Killion		Mike Kinnard	412-3735	mkinnard549@gmail.com			
JVB	Rex Warnke		Jodi Falk Don Adams	609-1013 837-7575 255-4040				
JVG	Brett Killion		Mike Kinnard	412-3735	mkinnard549@gmail.com			
VB	Rex Warnke		Jodi Falk Don Adams	609-1013 837-7575 255-4040		1/9/2010	Intermediate	All Day
VG	Brett Killion		Mike Kinnard	412-3735	mkinnard549@gmail.com	1/9/2010	Primary	All Day

Jody Falk, Becky Cravillions, Kyle Liebeck, Lori LeGrave, Dawn Hanson

Volunteer - Team Signup Template *Complete this form for your reference and distribute it to your volunteers

Team

Contact

Phone

Gym

Work Date

Time Slot	Concessions	Admissions
From: _____ To: _____		
		Stock Runner
Time Slot	Concessions	
From: _____ To: _____		
		Stock Runner
Time Slot	Concessions	Admissions
From: _____ To: _____		
		Stock Runner
Time Slot	Cleanup	Admissions
From: _____ To: _____		
		Runner

Job	Description
Tournament Manager	Oversee planning of tournament. During tournament, be available to help with problems. Responsible for keeping results boards updated at all schools.
Concessions Manager	Plan all concessions for tournament. Make sure supplies are purchased and ready. Solicit and receive concession donations from families. Make sure all non-food supplies are organized and ready for use - extention cords, money box, spare change, roasters, crock pots, cleaning supplies, etc. During tournament make sure that all concessions stations are stocked and staffed and that money is counted and safely stored.
Concessions Site Manager	Responsible for concessions at a site. Make sure site is stocked and staffed. Work with Concessions Manager to resolve any issues.
Stock Person	Helps with transport and placement of concessions. Shuttles concessions from school to school if need be. Runs for emergency purchases. Help keep concessions area clean, help with spills, etc.
Concessions	Sell concessions
Site Manager	Responsible for site during their shift. Make sure gym is organized and games are on time, refs are here, scorers are at tables, results sheets are collected and recorded. Monitor and address any misbehavior. This is the goto person at the site if problems arise. Will contact Tournament Manager if need be.
Admissions	Take admissions, watch that people don't take concessions into gym
Score Table	Work score table and clock
Building Setup	Responsible for building setup at beginning of each day. This includes court setup and help with concessions. Makes sure that everything is ready for first game to start smoothly and on time. We should have a number of people assigned to do this and then expect that others will help
Building Cleanup	Cleanup at end of each day. Make sure facility is in perfect order. Work with Janitor.